Economic Development Association (Scotland)

Charity No. SC029358

Company No. SC199452

Trustees' Report and Unaudited Accounts

31 March 2020

Economic Development Association (Scotland)
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The Trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the unaudited financial statements of the charity for the year ended 31 March 2020.

The financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended), the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

REFERENCE AND ADMINISTRATIVE DETAILS

Company No. SC199452

Charity No. SC029358

Registered and Principal Office

10 Fordyce Way
Auchterader
PH3 1BE

Directors and Trustees

The Directors of the charitable company are its Trustees for the purposes of charity law.
The following Directors and Trustees served during the year:

Charles Woods		(Vice Chair)
Christopher Kelly		
Donald Jarvie		(Treasurer)
Elizabeth Miller-McEntee		(Chair)
Ewan Mearns		
Hannah Smith		
Hazel Mackie	(Resigned 20 August 2019)	
Ishabel Bremner		
Linda Christie		
Nicola Douglas	(Resigned 9 March 2020)	
Robert Pollock		
Stuart Black		
Susan Love		
Suzanne Hamilton		(Vice Chair)
Taylor Stewart		

Company Secretary

Elaine Bone

Accountants

Soroban
Atrium Business Centre
Coatbridge
ML5 4EF

OBJECTIVES AND ACTIVITIES

The purpose of the charity is to facilitate an improvement in the effectiveness of the economic development community in Scotland through the sharing of information, improving skills and knowledge by developing relevant events and courses. Developing the networks of those involved in the varied aspect of economic development.
The Economic Development Association Scotland (EDAS) has established itself as Scotland's foremost membership association for organisations and individuals that work in wide range of economic development functions.
As a non-profit body run by a voluntary board of economic development stakeholders, the core mission of EDAS is to promote the learning, knowledge exchange, skills and networking of the broad economic development sector. Meanwhile, its policy work ensures that key aspects of the economic development agenda are kept at the forefront of economic consideration, comment and debate.

ACHIEVEMENTS AND PERFORMANCE

EDAS's Scotland wide, cross sector network of economic development professionals extends to circa 2500 members; strategic partnerships include Highlands and Islands Enterprise, Scottish Enterprise, Skills Development Scotland and Scottish Government. The organisation has a digital footprint of circa 2000.

In 2019 our professional development events and courses engaged with over 500 practitioners. EDAS piloted an advanced Appraisal and Evaluation course, complementing existing courses on Inclusive Growth, Introduction to Local Economic Development and Introduction to Appraisal and Evaluation. EDAS worked together with academic delivery partners, the University of Glasgow and the University of Strathclyde's Fraser of Allander Institute.
Three core policy topics were covered across our learning events and conferences – Implications of Brexit, Inclusive and Sustainable Growth and Regional Economic Partnerships.

Events and courses extended delivery across the Central belt and the Highlands and Islands of Scotland.

FINANCIAL REVIEW

The organisation had a surplus in year of £5,305 (2019: £14,468). The surplus arose on unrestricted reserves, there was no surplus or deficit on restricted reserves (2019:0).

In relation to reserves, the trustees have considered that the ideal level of unrestricted reserves would be sufficient to cover six months operating costs. EDAS has taken the opportunity during the year to further strengthen its reserves position and they now stand at £58,563 (2019: £53,258) and the trustees are of the opinion that this is sufficient for the organisation.

The charity does not hold any investments. Any surplus cash flow during the year is re-invested in pursuit of the charity's aims and objectives.

The trustees have considered the major strategic business operational risks which the company faces and have established systems to ensure that risks to the charity are minimised.

PLANS FOR FUTURE PERIODS

Approaching the financial year end, as with all organisations, EDAS faced the implications of the Covid-19 pandemic. With members under intense pressure to cope with the economic development consequences of the emergency, EDAS organised its contribution accordingly, pivoting to online delivery and responding to and supporting members needs.

EDAS' position on what is an uncertain future takes the position of identifying three main phases for response:

Resilience: what can be done to help the survival of the people and businesses that form the foundation of the economy - for example how can we assist members to share the lessons of experience (April - June 2020)
Recovery: how can we begin to rebuild as the immediate crisis eases - for example, what are the lessons from elsewhere? (July - December 2020)

Restructure: how can we understand the longer term opportunities and threats that will emerge from the enormous shock the economy has faced? This may require some significant reimagining of economic objectives and assets (September 2020 onwards).

Set against the uncertainty of the pandemic, the Board has identified a continuing policy focus of the Implications of Brexit, Inclusive and Sustainable Growth and Regional Economic Partnerships.

The Implications of Brexit

Building on our previous work, EDAS is exploring the impact of Brexit on our economy, trade and investment, economic development funding and specific geographies and industries. This programme of activity is being taken forward with input from a range of stakeholders, including local and national government, enterprise and skills agencies, trade experts and EDAS members.

Inclusive and Sustainable Growth

Utilising our extensive policy and practitioner network, EDAS has established an Inclusive Growth Community of Practice (CoP). The CoP allows policy makers and practitioners to explore how best to deliver activities that promote this key government objective.

Regional Economic Partnerships

As more of the economic development agenda is guided by city, growth and industry deals, EDAS is exploring the implications for policy and practice in Scotland. We are working with local and national government and other key agencies, considering the lessons for Scottish policy in the context of national and international experiences.

We will continue to engage through member consultation and events, securing feedback on how members see the future and its challenges and how EDAS might help to address these and offer support.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Economic Development Association (Scotland) is a company limited by guarantee and the company is governed by its Memorandum and Articles of Association under the Companies Act 2006. The management of the company and its investment policy are the responsibility of the trustees who are elected under the terms of the Articles of Association.

The charity ensures that new trustees have skills that will complement the existing structure of the board and has the following procedures in place to ensure adequate training and induction is given.

As set out in the Articles of Association the maximum number of trustees is fifteen; out of that number the maximum number of elected trustees is thirteen and the maximum number of co-opted trustees is two.

A member may nominate themselves or another for consideration for election as a trustees. The election process will take place at the Annual General Meeting.

The trustees may at any time appoint any member (providing he/she is willing to act) to be a trustees, either to fill a vacancy or as an additional director.

The trustees follow the regulators' guidance in making decisions dealing with conflicts of interest and kept adequate records of the reasons for making those decisions.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The above report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime as set out in Part 15 of the Companies Act 2006 and in accordance with the Charities SORP (FRS 102).

Signed on behalf of the board

Elizabeth Miller-McEntee
Trustee
10 September 2020

Independent Examiner's Report to the trustees of Economic Development Association (Scotland)

I report on the accounts of Economic Development Association (Scotland) for the year ended 31 March 2020 which comprise the Statement of Financial Activities, the Summary Income and Expenditure Account, the Balance Sheet and the related notes.

Respective responsibilities of trustees and examiner

The trustees (who are also directors of the charitable company for the purposes of company law) are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The trustees consider that an audit is not required for this year under Regulation 10(1) (a) to (c) of the 2006 Accounts Regulations does not apply.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

examine the accounts under s.44(1) (c) of the Charities and Trustee Investment (Scotland) Act 2005;
to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006 (as amended). An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:
to keep accounting records in accordance with section 44(1) (a) of the Charities and Trustee Investment (Scotland) Act 2005, Regulation 4 of the Charities Accounts (Scotland) Regulations 2006 (as amended) and
to prepare accounts which accord with the accounting records, comply with Regulation 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended) and with the methods and principles of the Charities Statement of Recommended Practice: Accounting and Reporting by Charities,

have not been met: or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Fiona Takahashi
ICAEW
Independent Examiner, Soroban
Atrium Business Centre
Coatbridge
ML5 4EF
10 September 2020

Economic Development Association (Scotland)
STATEMENT OF FINANCIAL ACTIVITIES

for the year ended 31 March 2020

	Notes	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Income and endowments from:					
Donations and legacies	4	-	20,000	20,000	20,000
Charitable activities	5	62,466	-	62,466	82,506
Investments	6	121	-	121	51
Total		62,587	20,000	82,587	102,557
Expenditure on:					
Charitable activities	7	38,844	20,000	58,844	76,440
Other	8	18,438	-	18,438	11,649
Total		57,282	20,000	77,282	88,089
Net gains on investments		-	-	-	-
Net income		5,305	-	5,305	14,468
Net income before other gains/(losses)		5,305	-	5,305	14,468
Other gains and losses:					
Net movement in funds		5,305	-	5,305	14,468
Reconciliation of funds:					
Total funds brought forward		53,258	-	53,258	38,790
Total funds carried forward		58,563	-	58,563	53,258

Economic Development Association (Scotland)
SUMMARY INCOME AND EXPENDITURE ACCOUNT

for the year ended 31 March 2020

	2020 £	2019 £
Income	82,466	102,506
Interest and investment income	121	51
Gross income for the year	82,587	102,557
Expenditure	77,282	88,089
Total expenditure for the year	77,282	88,089
Net income before tax for the year	5,305	14,468
Net income for the year	5,305	14,468

Economic Development Association (Scotland)
BALANCE SHEET

at 31 March 2020

Company No. SC199452	**Notes**	**2020**	**2019**
		£	**£**
Current assets			
Debtors	10	3,795	10,635
Cash at bank and in hand		89,579	55,908
		93,374	66,543
Creditors: Amount falling due within one year	11	(34,811)	(13,285)
Net current assets		58,563	53,258
Total assets less *current liabilities*		58,563	53,258
Net assets excluding pension asset or liability		58,563	53,258
Total net assets		58,563	53,258
The funds of the charity			
Restricted funds	12	-	-
Unrestricted funds	12		
General funds		58,563	53,258
		58,563	53,258
Total funds		58,563	53,258

The trustees have prepared the accounts in accordance with section 44 of the Charities and Trustee Investment (Scotland) Act 2005 and in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

For the year ended 31 March 2020 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

Approved by the board on 10 September 2020

And signed on its behalf by:

Elizabeth Miller-McEntee
Chair
10 September 2020

Donald Jarvie
Trustee
10 September 2020

1 Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic if Ireland (FRS 102) - Charities SORP (FRS 102) (effective 1 January 2015) - the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Economic Development Association (Scotland) meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transition value unless otherwise stated in the relevant accounting policy.

The preparation of financial statements requires the use of certain critical accounting estimates. It also requires directors to exercise their judgement in the process of applying the accounting policies. Use of available information and application of judgement are inherent in the information of estimates. Actual outcomes in the future could differ from such estimates.

Change in basis of accounting or to previous accounts

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

Going concern

The directors have considered a period of twelve months from the date of their approval of the financial statements and, taking into account the charitable company's net asset position and excepted future incoming resources, they consider it appropriate to prepare the financial statements on the going concern basis.

Fund accounting

Unrestricted funds	These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.
Designated funds	These are unrestricted funds earmarked by the trustees for particular purposes.
Revaluation funds	These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.
Restricted funds	These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

Income

Recognition of income	Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.
Income with related expenditure	Where income has related expenditure the income and related expenditure is reported gross in the SoFA.
Donations and legacies	Voluntary income received by way of grants, donations and gifts is included in the the SoFA when receivable and only when the Charity has unconditional entitlement to the income.
Tax reclaims on donations and gifts	Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.
Donated services and facilities	These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.
Volunteer help	The value of any volunteer help received is not included in the accounts.
Investment income	This is included in the accounts when receivable.
Gains/(losses) on revaluation of fixed assets	This includes any gain or loss resulting from revaluing investments to market value at the end of the year.
Gains/(losses) on investment assets	This includes any gain or loss on the sale of investments.

Expenditure

Recognition of expenditure	Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.
Expenditure on raising funds	These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.
Expenditure on charitable activities	These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.
Grants payable	All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.
Governance costs	These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.
Other expenditure	These are support costs not allocated to a particular activity.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Cash flow

The financial statements do not include a cash flow statement because the company, as a small reporting entity, is exempt from the requirement to prepare a statement under the Financial Reporting Standard FRS 102 Charity SORP.

Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

Trade and other creditors

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for nay trade discounts due.

2 Company status

The company is a private company limited by guarantee and consequently does not have share capital.

3 Statement of Financial Activities - prior year

	Unrestricted funds 2019	Restricted funds 2019	Endowment funds 2019	Total funds 2019
	£	£	£	£
Income and endowments from:				
Donations and legacies	-	20,000	-	20,000
Charitable activities	82,506	-	-	82,506
Investments	51	-	-	51
Total	82,557	20,000	-	102,557
Expenditure on:				
Charitable activities	56,440	20,000	-	76,440
Other	11,649	-	-	11,649
Total	68,089	20,000	-	88,089
Net income	14,468	-	-	14,468
Net income before other gains/(losses)	14,468	-	-	14,468
Other gains and losses:				
Net movement in funds	14,468	-	-	14,468
Reconciliation of funds:				
Total funds brought forward	38,790	-	-	38,790
Total funds carried forward	53,258	-	-	53,258

4 Income from donations and legacies

	Restricted	Total 2020	Total 2019
	£	£	£
Inclusive Growth Community of Practice	20,000	20,000	20,000
	20,000	20,000	20,000

5 Income from charitable activities

	Unrestricted	Total 2020	Total 2019
	£	£	£
Seminars , Courses and Conferences	28,435	28,435	50,975
Membership	34,031	34,031	31,531
	62,466	62,466	82,506

6 Income from investments

	Unrestricted	Total 2020	Total 2019
	£	£	£
Bank interest	121	121	51
	121	121	51

7 Expenditure on charitable activities

	Unrestricted	Restricted	Total 2020	Total 2019
	£	£	£	£
Expenditure on charitable activities				
Seminars , Courses and Conferences	16,999	5,000	21,999	37,431
Administration fees	20,550	15,000	35,550	37,714
Governance costs				
Independent examiner's fee	1,295	-	1,295	1,295
	38,844	20,000	58,844	76,440

8 Other expenditure

	Unrestricted	Total 2020	Total 2019
	£	£	£
Motor and travel costs	1,761	1,761	2,068
General administrative costs	11,619	11,619	4,448
Legal and professional costs	5,058	5,058	5,133
	18,438	18,438	11,649

9 Staff costs

The company has no employees.

10 Debtors

	2020	2019
	£	£
Trade debtors	3,795	10,635
	3,795	10,635

11 Creditors:

amounts falling due within one year

	2020	2019
	£	£
Trade creditors	13,603	6,834
Other creditors	1,402	3,229
Accruals and deferred income	19,806	3,222
	34,811	13,285

Included in accruals and deferred income is an amount of £14,150 (2019:£0) relating to fees for courses invoiced in the year to 31 March 2020 but which have been postponed into the year ended 31 March 2021 due to the Coronavirus.

12 Movement in funds

	At 1 April 2019	Incoming resources (including other *gains/losses*)	Resources expended	Gross transfers	At 31 March 2020
		£	£	£	£
Restricted funds:					
Restricted income funds:					
Inclusive Growth Community of Practice	-	20,000	(20,000)	-	-
Total	-	20,000	(20,000)	-	-
Unrestricted funds:					
General funds	53,258	62,587	(57,282)	-	58,563
Revaluation Reserves:					
Total funds	53,258	82,587	(77,282)	-	58,563

13 Analysis of net assets between funds

	Unrestricted funds	Total
	£	£
Net current assets	58,563	58,563
	58,563	58,563

14 Related party disclosures

Travel and subsistence expenses of £290 (2019: £652) were paid to two trustees in the year (2019: paid to four trustees). None of the trustees received any remuneration in the year (2019:0). There were no other related party transactions in the period.

Controlling party

The company is limited by guarantee and has no share capital; thus no single party controls the company.